

## **Guidelines for Contributors to “Wandering in the Virtual World”**

All submissions should be made as MS Word or PDF files; Times Roman, 12pt. Images not embedded in the text may be in any popular graphic file format. Include your full name(s) as you want it to appear in the book.

Vignettes – an individual’s personal accounts of the use of an application, gadget, widget, plug-in, add-on extension from the VLE – Appendix A document found at <http://k24x7now.ning.com>. Additional apps may be cited, with a preference for freeware Web 2.0 versions. If two or more apps are used, show how they are or can be used in a complementary (integrated) way.

500 – 750 words; active voice

Who you are in relation to the application(s): teacher, student, consultant, etc.

The context: classroom, school, private business, etc.

Age/Grade of users; any demographic information that bears on the choice of technology

The situation/problem that created a need for technology

How the technology solves the problem and meets the need.

Source information for any technologies not included in the Appendix A document.

Outcomes with respect to the quality/effectiveness/performance (use any hard data you may have to support your assertions)

Any recommendations/suggestions to prospective users

If you wish, your contact information

Graphic materials are optional.

Case Studies – one or more authors, two or more integrated applications, includes a discussion of the implementation process

1,500 – 4,000 words

Essentially a more elaborate version of the vignette, with additional attention devoted to any implementation issues and how they were resolved. Include graphic materials, if possible.

For questions and additional information:

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